



## APPLICATION WORKSHOP

You are invited to the Annual CDBG Application Workshop.

This workshop will discuss program eligibility for Community Facility, Water & Sewer, Commercial Rehabilitation, Urgent Need, KAN STEP and Housing.

**The Kansas Department of Commerce will release information on CDBG applications for the upcoming year after this event. Application materials will be distributed through the Kansas Commerce website only. This workshop will serve as the only application workshop for the year.**

**WHO SHOULD ATTEND:** This workshop will provide an excellent opportunity for local officials, regional planning commissions, certified administrators, outside consultants and state officials to exchange ideas and share experiences.

Registration: 8:30 a.m.

Start: 9:00 a.m.

End: 4:30 p.m.

## TYPES OF GRANTS

**Community Improvement** – Community Facility projects may consist of, but are not limited to, fire protection, bridges, community/senior centers, streets, architectural barrier removal, natural gas systems, electrical systems and public non-profit entities. Water and sewer improvement projects are in a separate competition and are also awarded once a year. Both categories together are called Community Improvement Grants.

**Housing** – The Housing program allows communities to apply for up to \$300,000 in grant funds. The eligible activities include homeowner/rental rehabilitation. This rehabilitation can be minor, moderate/substantial, reconstruction, historical preservation or lead-based paint hazard evaluation and reduction. Each community must complete a Housing Assessment Tool (HAT) and design a project supported by the needs described in the HAT.

**Urgent Need** – Urgent Need grants assist local governments in meeting community needs created by a severe natural or other disasters that pose an immediate threat to the health or welfare of the community for which no other financial resources are available.

**KAN STEP** – KAN STEP grants are designed to help communities with water or public building needs to address their problems through volunteer labor at a minimum savings of 40 percent of retail cost. The community acts as the general contractor, using local resources to produce the savings.

**Commercial Rehabilitation** - Commercial Rehabilitation funds will assist private owners of downtown commercial buildings make repairs and improvements to address code violations in order to use the buildings to the fullest extent. The buildings must house viable businesses that will benefit from the improvements.

**For more information, contact Salih Doughramaji at (785) 296-3610  
or [salih@kansascommerce.com](mailto:salih@kansascommerce.com).**

# ANNUAL CDBG APPLICATION WORKSHOP REGISTRATION FORM

Deadline to register is Tuesday, April 8, 2014.

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

The workshop is FREE.

For more information about the workshop, please contact Salih Doughramaji at (785) 296-3610 or [salih@kansascommerce.com](mailto:salih@kansascommerce.com).

Advance registration is required. Registrations will not be accepted at the door.

Lunch is provided on-site.

Mail registration to:

Kansas Department of Commerce  
Attn: CDBG Program  
1000 S.W. Jackson St., Suite 100  
Topeka, KS 66612-1354  
Fax: (785) 296-3490

A block of rooms has been reserved for conference participants at the:

**Celebration Centre Inn & Suites**  
**1108 E. Highway 56**  
**Lyons, KS 67554**  
**(620) 680-6022**  
**866-372-0882**

Please reference the Kansas Department of Commerce CDBG Workshop when reserving your room. The cut-off date for reservations is April 4, 2014.

 Participants with Disabilities:

If you are in need of special accommodations, submit your request at least five business days in advance of the event.

Phone: (785) 296-3004; Fax: (785) 296-3490; TTY: 711

Please allow 10 business days for a sign language interpreter.



1000 S.W. Jackson St., Suite 100  
Topeka, KS 66612-1354

300-03

## 2015 ANNUAL APPLICATION WORKSHOP

APRIL 17, 2014

Celebration Centre  
Lyons, KS

COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM

