

# INTER-LOCAL AGREEMENT SAMPLE



This Agreement, made and entered into this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by and between \_\_\_\_\_ City/County, Kansas, hereinafter called the "Grantee" and \_\_\_\_\_, hereinafter called the "Sub-grantee".

Whereas, the Grantee has applied to receive a 200\_\_\_ Community Development Block Grant from the State of Kansas, and it is the Grantee's desire to relinquish certain responsibilities as allowed by the program and the State statutes,

Whereas, the Sub-grantee will benefit from the grant proceeds and finds it in the best interest of both parties to assume these responsibilities;

Now, therefore, the parties agree as follows:

- (1) In addition to the above, the Grantee agrees to retain all financial responsibilities of the grant program, with the understanding that all invoices must be paid through the Grantee's established method.
- (2) The Grantee owns the land where the building will be constructed and agrees to furnish \$100,000.00 in matching funds for the CDBG.
- (3) The Grantee shall be responsible for the procurement and contracting of services necessary for the completion of the project. All procurement and contracting will comply with CDBG rules and regulations.
- (4) Grantee agrees to enter into a separate Inter-local Cooperative Agreement providing for the care and maintenance of the building by Sub-grantee.
- (5) Responsibilities which may not be listed in the Grant Agreement, but which the Sub-grantee agrees to carry out on the behalf of the Grantee are as follows:
  - a. The Sub-grantee shall be responsible for 100% of the operation and maintenance expenses associated with the building being constructed for the \_\_\_\_\_ as a result of the Community Development Block Grant as provided by separate resolution executed by the Sub-grantee.
  - b. The Sub-grantee shall provide \$100,000.00 of the matching funds detailed in the \_\_\_\_\_ Community Development Block Grant application submitted to the Kansas Department of v.
  - c. The Sub-grantee agrees to carry insurance on the building in the amount of the original cost of the building and agrees to pay all premiums. City/County is to be named as loss payee.
  - d. Kansas Department of Commerce requires the Grantee to follow Community Development Block Grant procedures throughout the project. As such, the Sub- grantee also agrees to follow all applicable procedures of the Community Development Block Grant Program.

The Grantee also acknowledges, as part of this Agreement, that liability for the grant is wholly within its realm; and the Sub-grantee hereby assumes responsibility to see all terms listed herein are met, with the above exceptions.

IN WITNESS WHEREOF I the parties hereto have executed this Agreement as of the day and year indicated above.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Sub-Applicant

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Attest

# INTER-LOCAL AGREEMENT II

## SAMPLE



This Agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by and between \_\_\_\_\_ hereinafter called the "Applicant" and \_\_\_\_\_ hereinafter called the "Sub-applicant".

Whereas, the Applicant is applying for a Community Development Block Grant from the State of Kansas, and it is the Applicant's desire to relinquish certain responsibilities as allowed by the program and the State Statutes;

Whereas, the Sub-applicant will benefit from the grant proceeds and finds it in the best interest of both parties to assume these responsibilities;

Now, therefore, the parties hereto agree as follows:

- (1) If funded, the Sub-applicant shall assume all grant responsibilities listed on the subsequent Grant Agreement issued by the Kansas Department of Commerce;
- (2) In addition to the above, the Applicant agrees to retain all financial responsibilities of the grant program, with the understanding that all invoices (financial indebtedness) must be paid through the Applicant's established method;
- (3) Responsibilities not listed on the Grant Agreement, but which the Sub-applicant agrees to carry out on behalf of the Applicant are as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Applicant also acknowledges, as part of this Agreement, that liability for the grant is wholly within its realm; and the Sub-applicant hereby assumes responsibility to see that all terms listed herein are met, with the above exceptions.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year indicated above.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Sub-Applicant

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Attest