

QUARTERLY PROGRESS REPORT - PAGE 1
KANSAS DEPARTMENT OF COMMERCE
SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Grantee: _____ Report #: _____
 Grant #: _____ Quarter Ending: _____
 Address: _____ Contract Award End Date: _____
 Company Name (ED Projects): _____ Date Prepared: _____
 Current Chief Elected Official: _____ Date of ER Clearance: _____

Name and phone number of person who prepared this report: _____

Name

Telephone Number

Financial Status:

Total Grant: \$ _____ Total Local Injection: \$ _____
 Drawdowns received to date: \$ _____ Local spent to date: \$ _____
 Drawdowns requested and not yet received: \$ _____ Initial Monitoring Conducted
 Total Grant available \$ _____ Final Monitoring Conducted

Contracts Awarded This Quarter With All Monies: * QPR #1 should have Grant Administration and Engineering/Architectural Contracts

Name & Address, UEI#	Total Contract Amount	Local	CDBG	Activity		Contractor Data				
				No.	Title	Type of Procurement	Section 3	** MBE	** WBE	Davis- Bacon

* Attach additional pages if needed.

** Categories are: 1-White, 2-Black/African American, 3-Asian, 4-American Indian/Alaskan Native, 5-Native Hawaiian/Other Pacific Islander, 6-American Indian/Alaskan Native & White, 7-Asian & White, 8-Black/African American & White, 9-American Indian/Alaskan Native & Black/African American, 10-Other Multi Racial, 11-Hispanic, 12-Non-Hispanic

Describe project accomplishments this quarter:

Planned activities next quarter:

Technical assistance needs:

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You must complete this page if you have a:

1. Community Improvement or Urgent Need grant and this is your **first** or **final** report
2. Economic Development grant
3. Attach housing log for housing projects

Complete for all circumstances listed above:

		Number of Beneficiaries	Number of LMI Beneficiaries
1.	Target		
2.	Total to Date		

	*	White	BAA	BAA/W	AI/AN	NH/PI	A	A/W	AI/AN/BAA	AI/AN/W	Other
1.	Total Beneficiaries										
2.	Hispanic Beneficiaries										

*BAA-Black African American; BAA/W-Black African American & White; AI/AN-American Indian or Alaskan Native; NH/PI-Native Hawaiian or Pacific Islander; A-Asian; A/W-Asian & White; AI/AN/BAA-American Indian or Alaskan Native & Black African American; AI/AN/W-American Indian or Alaskan Native & White

3. Total Number of Households Benefiting to Date _____
4. Total Number of Female Heads of Households Benefiting _____
5. Total Number of Disabled Persons Benefiting _____

NOTE: Beneficiaries are to be reported cumulatively as they occur

Economic Development Grants only:

Proposed (FTE - Jobs Count)

		QTR 1	QTR 2	QTR 3	QTR 4	QTR 5	QTR 6	QTR 7	QTR 8
1. Total Jobs Retained	_____								
2. Total LMI Jobs Retained	_____								
3. Total Jobs Created	_____								
4. Total LMI Jobs Created	_____								
5. Total Jobs to be generated	_____								

Accomplishments

	a. Planned this Quarter	b. Completed this Quarter	c. Completed to Date
6. Number of Jobs Retained			
7. Number of LMI Jobs Retained			
8. Number of Jobs Created			
9. Number of LMI Jobs Created			

10. Explain any variances from planned number of jobs: