RESPONSIBILITIES

• ADMINISTER SPARK FUNDS DIRECTED TOWARDS THE KANSAS DEPARTMENT OF COMMERCE FOR STATEWIDE PROGRAMS

• APPLY FOR AND ADMINISTER AMERICAN RESCUE PLAN ACT (ARPA) FUNDING THROUGH THE U.S. ECONOMIC DEVELOPMENT ADMINISTRATION (EDA)

• PROVIDE TECHNICAL ASSISTANCE, SUPPORT, AND GUIDANCE FOR LOCAL, COUNTY, AND REGIONAL APPLICATIONS FOR ARPA-RELATED FUNDING
OVERVIEW

GRANT GUIDELINES

ELIGIBLE APPLICANTS

EXAMPLES OF ELIGIBLE USES OF FUNDS

APPLICATION REQUIREMENTS
$100,000,000 has been allocated from State Fiscal Recovery Funds, as permitted by the American Rescue Plan Act (ARPA). The BASE program was approved by the SPARK Executive Committee and the State Finance Council.

BASE is designed to support infrastructure development to address economic development opportunities statewide with the goal of expanding the state’s base of businesses and residents.
BASE will provide matching funds to address economic development opportunities throughout the state. The BASE program supports infrastructure investments associated with economic development projects.

A minimum 25% match is required by the applicant or additional program partner. Matching funds can include Local Fiscal Recovery Funds, Community Service Tax Credit Program funds, Community Development Block Grant (CDBG) funds, USDA programs, and funds from a general operating account.
BASE GRANT GUIDELINES

Projects submitted must demonstrate the ability to be successfully implemented and complete organizational risk assessment questions.

Projects must begin within 6 months of an executed award agreement, and complete within 2 years of the agreement. Engineering reports, architectural drafts, construction costs, material purchases, and approved project-related expenditures would qualify as a successful start within the required 6-month window.
BASE GRANT GUIDELINES

Applications Open
1/31/22

Applications Close
2/28/22 11:59PM

Reviewed by KDC on merit, eligibility, & compliance

Awardees announced on or around 3/25/22

2 consecutive quarterly progress reports with successful progress

6 months to begin the project

50% of Award Deposited

Executed Award Document

Remaining 50% of award deposited

Continued quarterly project updates through completion

2-year timeframe to complete

50% of Award Deposited

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Executed Award Document

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Continued quarterly project updates through completion

2-year timeframe to complete
ELIGIBLE APPLICANTS

- County or Municipal Government
- Economic Development Organization
- Private Land Developer or Commercial Property Owner
- Recognized Tribe within Kansas Borders
- 501c3 Designated Non-Profit Organization
- Main Street Organization or Affiliate
- Local Chamber of Commerce
- Community Foundation
- Rural Water District
EXAMPLES OF ELIGIBLE USE OF FUNDS

- Infrastructure associated with the development of new business parks
- Infrastructure required to support business expansions
- Renovation of existing business parks to bring them up to modern standards
- Development of infrastructure such as railroad spurs, water, wastewater, stormwater and other utilities

- Commercial Driveway Aprons
- Business Park Signage
- Parking facilities directly associated with business attraction projects
- Speculative industrial office and residential space
- Development of infrastructure related to cybersecurity investments
APPLICATION REQUIREMENTS

PROJECT INFORMATION
Project Name, Address, Contact

SAM.GOV REGISTRATION & DUNS NUMBER

PROJECT DESCRIPTION & SCOPE
Project Narrative, Current Condition, Intended Use

PROJECT FUNDING NEED
Reasoning for BASE Funds, Other Sources of Funding

PROJECT BUDGET & NARRATIVE
Project's Financial Status

MATCHING FUND DOCUMENTATION
Financial Statements, Commitment Letters, Certified Audit, etc.

PROJECT TIMELINE
APPLICATION REQUIREMENTS

PROJECT PHOTOS
Maximum of 10

BUSINESS & MARKETING PLAN

COMMERCE FISCAL FORMS
Completed Federal W-9, Sexual Harassment Policy Acknowledgment

LETTERS OF SUPPORT
Minimum of 1, Maximum of 3

FINANCIAL RISK ASSESSMENT
Audits, Organizational Policies, Grant Management

OPTIONAL APPLICATION MATERIALS
Project Bids & Estimates
Architectural and/or Engineering Reports
LocationOne (LOIS) Brochure
QUESTIONS?
THANK YOU

Jonathan Clayton
Director of Economic Recovery
Kansas Department of Commerce
101 E Wyatt Earp Blvd
Dodge City, KS 67801
620-615-2409 | CommerceSPARK@ks.gov