

Delivering Residents and Workforce (DRAW)

High demand and critical need industries are facing a severe labor shortage in the State of Kansas. The workforce continues to be a key need as Kansas recovers from the pandemic and moves forward with transformational economic development projects. This program will address workforce shortages and training needs in high demand and critical need industries, including but not limited to healthcare providers, education providers, technology-based businesses, and employers working with the blind, visually or hearing impaired, or persons with other disabilities. This program will provide \$10,000,000 in training and equipment funding for these industries, as well as additional incentives including marketing costs and employee pipeline development, to draw new residents into the state. Eligible expenses include training costs associated with employee development and advancement and equipment related to the training and end-use of customer/client services.

The Kansas Department of Commerce is seeking applications from eligible entities to supplement training costs and encourage new job opportunities. Priority will be given to applications that encourage new employees from out-of-state.

Timeline

March 13, 2023 – Notice of Funding Opportunity Announced & Application Guidance Issued

April 24, 2023 – Application Submission Deadline

No earlier than May 15, 2023 - Estimated Notice of Awards

June 1, 2023 – May 31, 2025 – Period of performance (No-cost extensions will be approved on a case-by-case basis)

Submission of Documentation

Use the following link to submit all documents: [Submittable](#)

Use of Funds

Eligible to apply:

Eligible applicants include mobile workforce training providers, healthcare providers, education providers, technology-based businesses, employers working with the blind, visually, or hearing impaired, or persons with disabilities may apply. A full list of eligible entities deemed “high demand” AND “high wage” may be found at the following link: [High Demand/High Wage Kansas Jobs](#). Applicants must verify that an eligible position receives a minimum Demand Score of 20 when selecting High Demand Occupations with High Wages to verify eligibility.

If the applying entity desires to fund training needs on multiple sites, the entity must submit a separate application for each location. Each eligible organization may apply for up to a total of \$1,000,000 to expend on eligible costs.

Awarded recipients will be required to report quarterly on the progress of the project, as well as allocated and matching fund expenditures, both current and cumulative. Recipients are accountable for meeting milestones presented in their Grant Administration Plan (GAP). In addition, all reporting must be current in order to receive subsequent grant disbursements.

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Quarterly reports must include invoices and proof of payment of allocated and matching funds. Failure to provide accurate and timely reports may result in repayment.

Recipients of the BASE, SPRINT, or ABODE grant programs are not eligible to apply. Higher education institutions and entities that received State Fiscal Recovery Funds ARPA from the Kansas Department of Commerce are not eligible to apply.

Eligible activities:

- Construction, engineering and architecture, planning, inspections, and environmental assessments for on-site training facilities
- Construction, engineering and architecture, planning, inspections, and environmental assessments for service expansions that will require new job opportunities
- Third-party training costs and vendor training on machinery and equipment
- Machinery, supplies, technologies, and equipment that is solely used for training purposes
- Supervisor and management salaries directly related to training costs
- Course development costs and services for development of in-house training
- Marketing, communication, and activities to attract talent to Kansas

Ineligible activities:

- Salaries for employees receiving training
- Grant administration costs
- No project may undermine any public health effort to stop the spread of COVID-19, and all expenditures will comply with applicable provisions of the American Rescue Plan Act (ARPA) and any relevant Kansas state law.
- Grant funds may not be used for debt service, to replenish financial reserves, for financial restructuring, nor may it be used to satisfy an obligation arising from a judicial settlement or judgement. The U.S. Department of the Treasury Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions are applicable to this award.

Program Objectives:

- Increased number of new hires in high demand and critical need industries
- Increased participation in existing Kansas Department of Commerce training incentive programs
- Total nonstate funding for workforce development leveraged through required match

Disbursement Method:

Awardees will be provided with no more than 50% of their award disbursement following the execution of an Award Agreement. The remaining disbursement(s) will be provided following the acceptance of two quarterly progress reports and 10% of the grant funds have been expended, along with any other necessary conditions provided in the Award Agreement.

Program Period

The period of performance is June 1, 2023 - May 31, 2025, and eligible costs will only be allowed within this time period. No-cost extensions will be approved on a case-by-case basis.

Matching Funds

Entities are required to provide a minimum of 25% match funds of the total project cost. Matching funds must be directly related to the requested funds. In-kind donations and real estate equity are not eligible matching funds.

Changes in Scope

Once a grant agreement is issued, recipients are prohibited from changing the scope of the funded project without prior approval. Recipients shall not modify projects and/or incur costs associated with any modifications without first receiving written approval from KDC. Any request for a change in scope must abide by the project objectives/measurable impact proposed in the grant application and accompany a quarterly progress report, subject to review by KDC. Moving forward on a modification (change in scope) without approval will result in the Recipient being out of compliance with the terms of the grant agreement.

Application Checklist

- **Organization type:**
 - Mobile workforce training providers
 - Healthcare providers
 - Education providers
 - Technology-based businesses
 - Employers working with the blind, visually, or hearing impaired, or persons with disabilities
 - Employers hiring for positions considered high demand and high wage from the Kansas Department of Labor with a minimum Demand Score of 20. Verification may be determined at the following link: [High Demand/High Wage Kansas Jobs.](#)
- **Award amount requested (Dollar amount)**
- **Matching funds provided**
- **Entity name and address**
- **Project manager and contact information**
- **SAM.gov entity registration and UEI number**
- **FEIN**
- **Project description and scope**

Provide a detailed explanation of the grant funds to be utilized. A narrative should include detailed information on training needs, impact of training funding, and a description on services already provided.
- **Project funding need**

Provide reasoning as to why the grant is being requested and what other sources and amounts of funding have been pursued for this project. Include any pending funds or funds that are to be applied for in the next 12 months. Also include the impact of the project compared to the need of the community.
- **Project budget and narrative**

Provide a detailed budget with expected expenditures required for the success of the project. Include information regarding matching funds and the timeline of their use.
- **Matching funds**

Verification of available or contingent matching funds.
- **Project timeline**

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Provide details on the timeframe for completion of the project with the funds awarded. All projects must be completed by May 31, 2025.

- **Project bids and estimates**

Attach any bids or estimates you have received for your Project. Please attach any architectural or engineering reports that are relevant for your Project, as well as quotes for services or training needs.

- **Three letters of support**

Letters of support should come from Local Workforce Development Boards, Local KANSASWORKS Workforce centers, local or county governments, supply chain providers, vendors, community foundations, or other interested parties.

- **IRS Form W-9**

- **Risk assessment questions**

Resources

<https://covid.ks.gov/compliance-resource-library-job-aids/>