

## Lead Hazard Reduction Capacity Building -Q&A Common Questions:

### **A) Eligibility Questions**

Q. Is there a point of contact with HUD that can let us know if we are ineligible or eligible for the program or any other NOFO Application questions after webinar sessions?

A. *Yes, you can contact Victoria Jackson as main r point of contact, and the contact information is below. You can inquiry about your eligibility or general application concerns while applying for the program NOFO. In addition, your programs can contact me for NOFO, Slides, or Application link for grants.gov website.*

**Victoria Jackson Contact Information:** Email: [victoria.l.jackson@hud.gov](mailto:victoria.l.jackson@hud.gov)), Main Phone: 202-919-6678, Office Phone: 202-402-3167

Q. Are there demographic limitations on how small a city is applying for the program?

A. *For this NOFO, there is no limitation on the small city size to apply for this program. However, your program will have to provide data for most family and household demographics for Rating Factor 2 no matter the jurisdiction size.*

Q. Can I apply if our jurisdiction has not had a program since FY 2010 and prior years.

A. *Yes, FY 2010 and prior years can apply that was a direct lead funding recipient of the program; however, if your program received an active grant between FY 2011-Present, you are not eligible for this NOFO).*

Q. Can I apply if I'm a subrecipient for a current?

A. *Any currently active or past Sub-recipient that has not received a direct lead hazard control funding can apply for the program.*

Q. Can multiple municipalities submit one application together?

A. *You program would have to pick the county jurisdiction as the main receipt; however, you can enter agreements with other counties as subgrantees. Please keep in mind, the budget limitation, and requirements as you all are planning the application process. If you have any further questions or concerns, please feel free to contact me.*

Q. Can local public health departments apply for this, or do they have to work under someone?

o A. *State and local sponsored entities such as State Health Departments, County Health Departments, Housing and Community Development, Community Planning and Development are eligible to apply directly to the program.*

Q. Is there a guarantee the full funding for Lead Hazard Reduction Grant will still be available upon completing this program?

A. *None of OLHCHC programs funding can be guaranteed without applying and going through the application process. However, the (LHR) Capacity Building NOFO*

*program is specifically designed to prepare your jurisdiction to apply for a full Lead NOFO opportunity component after successful completion. Please see the purpose mission and purpose of the program below that applies to this objective.*

*The Capacity NOFO program will develop systems for sustaining a lead hazard control program after completion of LHR Capacity Program. The Lead Hazard Reduction (LHR) Capacity Building Grant is to assist identified eligible jurisdictions that **have not** received a HUD lead hazard control grant; The LHR Capacity Building Program will focus on developing the infrastructure to identify and control lead-based paint hazards in privately-owned rentals or owner-occupied housing.*

**B) Application Package Questions:**

Q. What specific forms and supportive documents are needed to apply for the program.

A. *First, you must apply to Sams.gov to apply for NOFO federal program funding. In addition, a program narrative is needed along with supportive documents and HUD forms that were discussed in provided webinar presentations slides. For more details, please reference the following for application instructions and submission requirements.*

- **Slides 23-24: Instructions for Applicants.**
- **Slides 25-26: Other Submission Requirements**

Q. Is the 15-page limit for Factor Ratings 1, 2, and 3 combined or is the page limit for each Factor Rating?

A. *Yes, the program narrative includes all 3 rating factor responses to not exceed 15 pages that include sub sections questions that need to be answered accordingly within the page limit. However, each rating factor can have supportive documents separately from the narrative such as Resumes, Budget Worksheet and Budget narrative. For further reference on supportive documents, **please reference NOFO** and webinar informational slides for program narrative requirements **(Program Narrative Rating Factors Breakdown and (Slides 17-21)***

Q. Will there be an extension on grant application?

A. *At this time, the current deadline of June 27<sup>th</sup> and no extension has not been granted at this time. We will reach out to you on our saved outreach email list if this changes soon.*

**C) Budget Proposal Questions:**

Q. *Do the hired positions need to be all new? Or can they be internal staff?*

A. *Your program does not have to hire all new staff for the program; however, the program must commit to training staff to meet program requirements. For example, you can promote a housing rehab specialist to PM, but they must commit to required lead certifications to run program, or your PD and FM must attend our office New Grantee Orientation to learn our specific program requirements.*

Q. Can you explain more on the 10% percent administrative costs.

A. *There is a cap of 10% funding that could be allocated towards administrative costs. For example, if an applicant applied for \$500,000, only \$50,000 could be allocated toward salary/fringe, office supplies and equipment, OLHCHH training.*

Q. Do I have to stay in limit of 10% match only for the program?

A. *The minimum match is 10% but you can contribute more than 10% percentage match for the program to qualify for funding eligibility. If awarded, you are still held accountable by HUD -1044 agreement for additional match provided and purposed within the application.*

Q. Can we use salaries from other funding sources as a match for this grant opportunity and can you explain examples of match contributions?

*Yes, you can combine match along with our funding for salaries/fringe positions. In addition, some positions can be fully matching cost as well. Common match contribution includes Local or State funds that can be utilize as the same eligible activities as direct or administrative costs. In addition, Community Block Grant Funding can be utilizing as only federal funding contribution.*

Q. Does this NOFO have a Healthy Homes funds application?

A. *This funding does not fund Healthy Homes activities; however, once you successfully complete this program. You are eligible for the full lead hazard reduction NOFO that has the Health Homes Supplement portion for healthy homes activities .*

Q. In this program, can funds be used for home remediation?

A. *Most of the grant funding should be focused on capacity building objective such as training staff and contractors, building partnerships and local coalitions, identifying, and assessing potential target areas, develop and implement outreach and marketing, and develop program data sharing and referrals.*

*If you budget for remediation activities within application, you can only purposed units doing the last 6 months before the end period performance within the 36 months' timeframe. Therefore, unit activities are eligible expense doing this timeframe as listed.*