**CVR FAQ**

**Q:** Who can apply for this grant?

**A:** Any cities/counties that are eligible for state CDBG funds are eligible to apply for this grant. Like the other CDBG grants, only cities/counties can apply. The cities and counties ineligible include Kansas City, Wichita, Topeka, Lawrence, Leavenworth, Manhattan, Overland Park, and all of Johnson County; and those that have a balance in their CDBG Local Revolving Loan Funds. These entities will not be eligible to apply.

**Q:** Can nonprofit organizations apply for this funding?

**A:** CVR funding is only available to for-profit businesses under 50 total employees.

**Q:** Will this funding be allowed to fund construction projects?

**A:** Yes. However, the funding is limited up to $50,000 for each business (based on size) and $150,000 per city/county. Construction projects will use a large part of these funds, so it might be better to look for other funding sources if you’re interested in construction projects.

**Q:** If my city/county applied for CV funds in the past, am I eligible to apply for CVR funds?

**A:** Yes. This funding is available to all eligible CDBG cities/communities. See the program guidelines for a list of ineligible communities.

Q: To determine the environmental level of review, can communities review the scope for each business and determine the level of review based off the project that is the highest level?

A: Yes

**Q:** If funds remain and more businesses apply, would the original determination of level of review suffice if the new business activities **are not** at a higher review level?

**A:** No, however, you will need to complete an environmental review for the newly added individual business(es).

**Q:** If funds remain and more businesses apply, would the original determination of level of review suffice if the new business activities **are** at a higher review level?

**A:** Yes, you would need to update the determination of level of review and the environmental record. Please reach out to your CDBG project manager for assistance.

**Q:** Do grantees need to include the owner in the LMI documentation?

**A:** Owners do not need to be included in LMI documentation unless they are the only worker at the business. An LMI employee survey would be required for all jobs that would be retained for that business.

**Q:** If a business has construction, such as a new drive through, would the business have to pay at their expense for an architect, PER, asbestos inspection, etc.?

**A:** No.  These do not require an architect but someone to draw up plans to bid out, which could be an architect.  No PER is required but it should have an asbestos inspection.

**Q:** What was the $5,000 threshold regarding supplies?

**A:** This relates to supplies. Please review the guidance Commerce provided on equipment and real property.

**Q:** Is there a depreciation schedule available for different types of equipment purchased?

**A:**  Please use straight line depreciation method based on the useful life of the asset.

(cost of asset – estimated salvage value) / estimated useful life of the asset.

**Q:** Can the business apply for the full amount eligible or do previously awarded CV1, 2 or 3 funds counts against them.

**A:** Yes. Previous CV funding does not impact the use of CVR funds.

**Q:** Are W-9’s for each business required?

**A:** No.

**Q:** Can you purchase vehicles with CDBG funds?

**A:** No, vehicles are not an eligible use of funds.

**Q:** Can CVR funds be used to pay employee salaries?

**A:** No

**Q:** Can CVR funds be used to pay the cost to file a UCC?

**A:** Yes

**Q:** Does the CVR Business Plan need to be reviewed and approved by Commerce?

**A:** Yes

**Q:**  Is an asbestos inspection eligible as a CVR cost?

**A:** Yes, if required by KDHE.

**Q:** Is an asbestos inspection required to be completed during the environmental review if demolition is part of the proposed project?

**A:** Yes, if required by KDHE.