



**KANSAS
BROADBAND
PLANNING**

Sign up



PRE-REGISTRATION WEBINAR

May 13, 2024

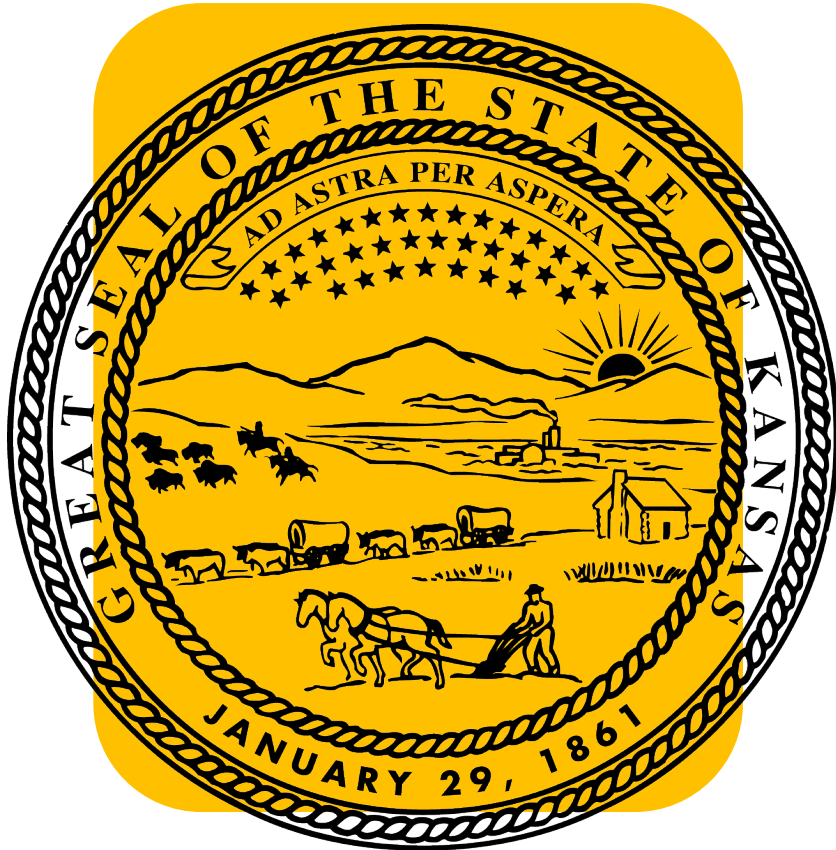
Agenda

- Why Pre-register?
- Key Requirements of Pre-registration
- Technical Assistance Resources
 - User Guide
 - Email Support
 - PFA's, Registration & Application
 - Salesforce Support Request
- Pre-registration Demo



Why Pre-register?

BEAD Project Application Window - 45 days *(no extensions)*



Familiarize yourself with the KDC Grant Application Portal

Have sufficient time to gather all required data

Validate eligibility prior to project application submission

Accepted registration can be used on all BEAD project applications



Pre-registration Requirements

Approved registration required prior to submission of project application

01

One applicant per organization can register

02

Consortiums: Lead applicant must register consortium separately from their own organization

03

Approved registration required prior to project application

Requirements Continued

- Multiple narratives, descriptions, forms, and data is required (in form of PDF file)
- ALL files **must** be uploaded and follow **file name format** documented in User Guide
- There is a 2GB size limit for each file (multiple files can be attached)
- Compliance section: **requires** positive responses; **no exceptions**-executive attestation required
- Requested revisions must be submitted within 3 business days
If not completed, registration will be denied, and applicant must start over

Automated emails from (noreply@sf.kdc.ks.gov) will be received when: application is submitted, revisions requested, denied and accepted

DO NOT REPLY – inbox will not be monitored



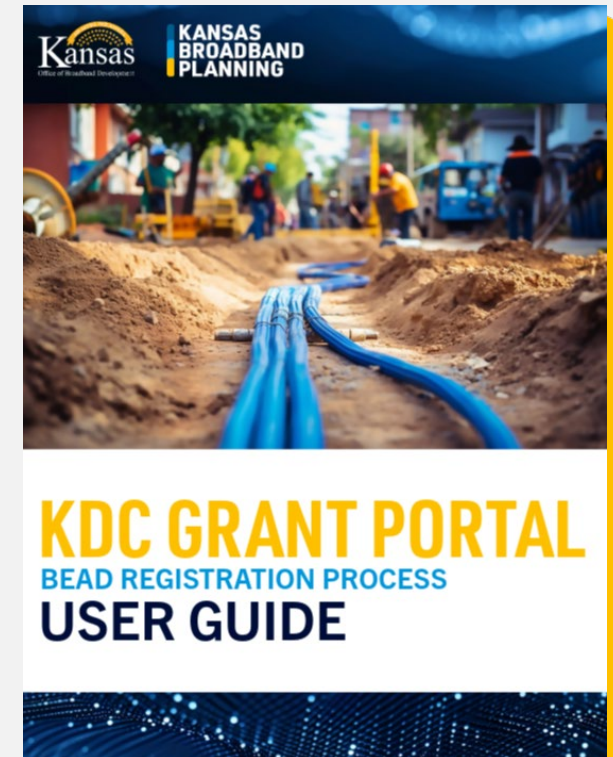
Technical Assistance Resources

KDC Grant Portal: BEAD Registration Process User Guide

Step by step guide. Follows application structure with questions mapped numerically.

The sections of the application are:

- Administrative (Organization Type, Identifiers and Contact Information, etc.)
- Financial and Legal Disclosures (Previous Funding, Ownership, Conflicts, etc.)
- Capability (Managerial and Technical)
- Labor and Workforce Information (Staffing, Readiness, Policies, etc.)
- Compliance (certification to comply with all BEAD requirements)
- File Uploads (required PDF files)





Technical Assistance Resources

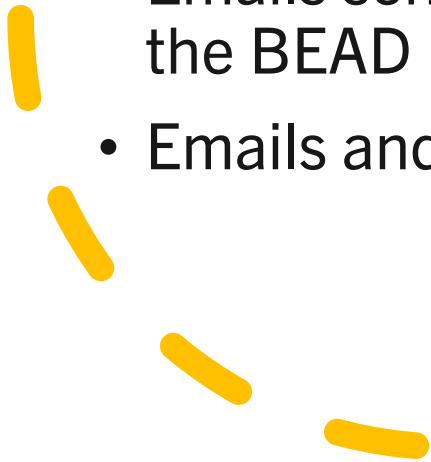
PFAs, Registration & Application Questions

Email: KDC_BEAD@ks.gov

Monitored: Weekdays from 8:00 a.m. to 5:00 p.m. CDT

unless extended hours are posted by exception

- Communications must be from lead applicant
- Subject must include the applicant's unique registration number
- Emails sent directly to KOBD, or other state staff will be forwarded to the BEAD inbox for tracking and transparency
- Emails and responses will be archived and used for a BEAD website FAQ



Technical Assistance Resources

Salesforce Support Request

Email: kdc_salesforce.admin@ks.gov

Monitored: Weekdays between 8:00 a.m. and 5:00 p.m. CDT

Emails received outside this timeframe will be responded to on the next business day

- Use Pre-registration BEAD for the email subject line
- Body of the email should include a description of the activity you were attempting to complete including any error messages received. Attaching screenshots of any error messages received is encouraged.



The background image shows a construction site under a blue sky with scattered white clouds. In the upper left, a yellow and black excavator is working on a mound of earth. A long, narrow trench has been dug into the ground, with several large, grey, flexible conduits or pipes laid out along its length. The ground is a mix of dirt and sparse green grass.

DEMONSTRATION

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QUESTIONS

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BEAD Applicant

TECHNICAL ASSISTANCE WEBINARS

PREVIEW
PROJECT FUNDING AREAS

9a May 14



OPEN OFFICE HOURS
BRING YOUR QUESTIONS

1p May 17

