

**SAMPLE - SECTION 3**  
**NOTICE TO CITIZENS IN THE CITY/COUNTY OF \_\_\_\_\_**  
**OPPORTUNITY FOR WORK**

The City/County of \_\_\_\_\_ has received a \$ \_\_\_\_\_ Community Development Block Grant from the Kansas Department of Commerce to \_\_\_\_\_ (type of project) in the City/County of \_\_\_\_\_.

This grant will provide the City/County of \_\_\_\_\_ the opportunity to search for eligible local citizens interested in participating in the project. Section 3 of the Housing and Urban Development Act of 1968, as amended through 1994, provides that to the greatest extent feasible, preference for economic opportunities will be given to citizens in \_\_\_\_\_ City/County who are determined to be low- to moderate-income individuals. A low-to moderate-income individual can be calculated by documenting family income of less than 80 percent of the county median income based on family size. These opportunities are, to the greatest extent feasible, required to be given to low- and moderate-income persons and business concerns that provide economic opportunities to low- and moderate-income persons, particularly those residents of the community in which the federal assistance is spent. Where feasible, a recipient should give priority for opportunities and training to the following and in the priority-order listed below:

1. Section 3 workers residing within the service area or neighborhood of the project.
2. Participants in YouthBuild programs.

Section 3 requirements apply to construction projects over \$200,000 if it is for housing rehabilitation, housing construction, demolition, and other public construction (i.e., roads, sewers, community centers, sidewalks, and other public facilities) assisted with housing and community development financial assistance.

For projects funded with Lead Hazard Control and Healthy Homes program, Section 3 applies to projects that exceed \$100,000 in federal financial assistance.

If you wish to determine if you qualify or have an interest in serving as a subcontractor for this project, please contact \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (name, address, and phone number).

If you are interested in job training or other employment resources, please contact **KANSASWORKS** services at 1-877-509-6757 or [www.kansasworks.com](http://www.kansasworks.com)