

EXHIBIT IV – BABA

BUILD AMERICA, BUY AMERICA ACT GENERAL WAIVER REQUEST LETTER TEMPLATE

The following information is provided as an example letter template of a general waiver request for BABA compliance. The grantee should keep this letter and the project manager's approval/disapproval housed in the project files and update the Project Items BABA Status Worksheet as applicable.

Written on the grantee's official letterhead

Date

Grantee Name

Project Name

City/County Office Address

City, State Zip

Subject: Build America, Buy America Small Grants Waiver Request (*project name and location of project*)

Dear CDBG Project Manager,

The City of "Name" is requesting a Build America, Buy America (BABA) Small Grants waiver as the total project cost is less than \$250,000.00.

Sincerely,

Mayor/Chairman Name

Mayor/Chairman, City of "Name"/County