

Towns Grant Program

OVERVIEW

KANSAS

COMMERCE

Overview

- Purpose
- Application Timeline
- Funding Available
- Eligible Applicants
- Eligible Project Expenses
- Project Timeline
- Reporting
- Additional Resources
- Questions

Purpose

Support the economic revitalization of Kansas communities through community revitalization projects

Eligible Locations

Located in communities with a **population of 5,000 or less** that have received **no funding from Commerce funding over the last five years**

Uses

Funds must be used for tangible projects, and cannot be used for wages, strategic planning, consultant reviews, community conversations, or related activities

Application Timeline





Funding Available



\$1k-\$10k

Applicants may request funding for eligible one-time project expenses for a range of \$1,000 to \$10,000

The maximum funds to be requested across all projects is \$10,000

Expenses cannot have been incurred prior to signing an award agreement.



10%

Applicants are required to provide a minimum match of 10%, which can be cash or in-kind for communities less than 1,000

Eligible Applicants

Cities or non-profit organizations are eligible to apply. A single entity must be selected to serve as the primary applicant; however, the project could include a collaboration between partners

- Applicant must represent a community with a population of **5,000 or below**
- **One application** submission per community
- Community must have received **no funding from Commerce over the last five years**

A list of eligible communities can be found on Kansas Commerce's website at kansascommerce.gov/towns

Eligible Project Expenses

- **Community placemaking improvements** such as downtown seating, equipment for main street sound systems, gathering places, and park and recreation equipment
- **Signage for communities**, including welcome signs, landscaping, downtown light pole banners, and wayfinding signage
- **Benches, beautification, pocket parks, seating for community settings, or permanent public art or murals**
- **Trash receptacles, planters and plants, bike racks**
- **Vacant building window cleanup and paint**, including cleaning supplies (paint, curtains, lighting, brooms, materials and equipment to enable town cleanup, etc. to help clean the storefronts of vacant properties or downtown cleanup)
- **Small downtown infrastructure needs**, such as sidewalks, curbs, accessibility improvements, or pedestrian lighting





Project Timeline

- **Construction Start Deadline:**
 - Within four months of award notification (anticipated to be released by April 2025)
- **Project Completion:**
 - Within one year of award (May 2026)

Reporting

AWARDEE REQUIREMENTS

- Expense sheets
- Receipts
- Monthly updates
- Progress pictures
- Notify program manager as progress points are hit and to request payment

SITE VISITS

- Site visits will occur at the 50% completion point of the overall project if a project requires a general contractor

Additional Support

APPLICATION WEBINAR

Monday, January 6, 1:00 pm – 2:00 pm CST

OFFICE HOURS

Every Thursday, 10:00 am – 11:00 am CST via Zoom
Beginning on December 19, except for December 26

ADDITIONAL RESOURCES

The following resources are available for use at kansascommerce.gov/towns:

- Application
- Application Guide Webinar Recording
- Community Self-Assessment Guide
- FAQs (*FAQs will be updated regularly throughout the grant application period*)
- Required Documentation Folder

Questions?

Questions?

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Let's Talk

www.kansascommerce.gov

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