



KANSAS
COMMERCE

CDBG

Pre-application Questions

GRANT PROGRAMS

- ✓ CF: Large Grants
- ✓ CF: Small Grants
- ✓ Blueprint to Build
- ✓ Regional Water
- ✓ Water/Sewer
- ✓ Youth Job Training

PRE-APPLICATIONS ACCEPTED

April 1 - Oct. 14, 2025

PRE-APPLICATION FORM LINK

forms.office.com/g/YDSrt6VuMN

PRE-APPLICATION PROCESS

Applicants must submit a pre-application to confirm eligibility before applying for the following grant programs: Community Facilities (Large and Small Grants), Blueprint to Build, Regional Water, Water and Sewer Infrastructure, and Youth Job Training. This process allows us to provide early feedback and address any eligibility concerns before applicants complete the full application, and ensures projects align with program goals and are prepared for funding.

CDBG will review submissions within ten days and provide further instructions. Only those with an approved pre-application may submit a full application, but pre-approval does not ensure grant funding. If you are new to the CDBG program, please reach out to us to schedule an initial discussion first. The last day to submit a pre-application is Oct. 14, 2025.

PRE-APPLICATION QUESTIONS

Please note, additional questions will populate based on the answers selected. All responses are limited to 250 characters. Applicants can save their responses and return to make edits. If editing a previously submitted form, please contact CDBG for awareness.

Contact Information

- Your name
- Your phone number
- Your email address
- Which city/county is the applicant?
- Name and contact information for the city/county representative

Basic Project Information

- Which month do you plan to submit an application?
- When was your public hearing or when is it scheduled?
- Please list any type of open CDBG projects for the city/county
- Which CDBG program are you applying for?

*Note: Selecting Blueprint to Build will populate an additional set of questions**

Project Location and Funding

- Project location (please provide address if possible)
- How are you evaluating LMI?
 - Choose from: **Census Data**, **LMI Survey**, and **Limited Clientele**
 - (if selecting **LMI Survey**): as a CDBG project manager approved your survey method?
 - (if selecting **Census Data** or **LMI Survey**): LMI percentage, if known
- Amount of funds requested from CDBG
- Amount of local matching funds
- Estimated total project cost

Project Details

- **Brief Project Description:** Please provide information to help us understand the project or scope of work.
- **Available Funds:** Have matching funds been secured or are they awaiting approval?
- **Partnerships and Stakeholder Support:** Have partnerships been formed with key stakeholders or community organizations?
- **Community Engagement:** How was the community been involved in the planning process?
- **Project Readiness:** Please provide details on any relevant aspects of your project, such as land acquisition, building purchase, easement procurement, permit approvals, nonprofit status designation, KDHE water approvals, and more.
- **Project Timeline:** What is a realistic timeline, including estimated start and completion dates?
- Additional Comments

* Blueprint to Build Questions

- Which community center design are you interested in?
 - Choose from: **Small**, **Medium** (1 gym or 1 pool), and **Large** (2 gyms or 1 gym + 1 pool)
- **Site Location:**
 - Is the site large enough to accommodate the selected community center design, including necessary parking?
 - Please describe the area where the community center will be located (e.g., downtown, walkability, etc.)
 - Were there other locations the city/county considered for this project?
- **Site Ownership:** Who currently owns the site?
- **Site Parking:** Please provide details about the site's existing parking, including available parking lots, zoning requirements, street parking, and accessible handicap spaces.
- **Site Use and Zoning:** Are there any known restrictions that could prevent building a community facility here?
- **Site Preparation:**
 - Is there anything on the site that would need to be removed (e.g., old buildings, utility poles)?
 - Site Preparation: Have you heard of any environmental concerns (like old fuel tanks, asbestos, or contamination)?
 - Site Preparation: Are you aware of any unusual site conditions (steep slopes, flooding, drainage issues)?
- **Utility Access:**
 - Is water service available at or near the site?
 - Is sewer service available at or near the site?
 - Is electric service available at or near the site?
- **Future Costs:**
 - Who would be responsible for operating and maintaining the facility after construction?
 - Has the city/county discussed how they would cover long-term costs?

Questions?

CONTACT THE CDBG TEAM



CDBG@ks.gov



kansascommerce.gov/cdbg



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