# Disability Employment Act

KANSAS COMMERCE

## Program Overview

The Purchases from the Disability Employment Act, formerly known as the Qualified Vendor Tax Credit program, was created by the 2019 Kansas Legislature through the passage of House Bill 2044. In 2024, the Kansas Legislature modified the tax credit through the passage of Senate Bill 15. Taxpayers can claim a 15% tax credit for expenditures of goods and services purchased from qualified vendors that have been certified by Commerce. A vendor can become certified if it meets the established requirements set forth by K.S.A. 79-32,273 and completes the certification application with the Kansas Department of Commerce. Qualified Vendors who have been certified are listed on the tax credit's page on the Kansas Department of Commerce website.

The Purchases from the Disability Employment Act will be on a first come, first served basis. The tax credit is capped at $500,000 per qualified vendor each tax year. It is a non-refundable tax credit and unused tax credits may carry over for up to four years and apply against the liability of future tax years. The Kansas Department of Commerce will certify the qualified expenditures are eligible for the tax credit through the application process. The applicant must retain proper records of their tax credit for tax filing purposes.

To be considered for the Purchases from Disability Employment Act, applicants must:

- Complete the application form
- Upload all required attachments
- Remit a non-refundable $250.00 application fee to the Kansas Department of Commerce, per K.S.A. 74-50,225

## Submit the application and supporting documents to:

Abby Works, Chief of Staff

785-207-3682
Abby.Works1@ks.gov

Kansas Department of Commerce
1000 SW Jackson Street, Suite 100
Topeka, KS 66612-1354
Phone: 785-296-3481

www.kansascommerce.gov

# APPLICATION
# Disability Employment Act

KANSAS COMMERCE

## Applicant Information

Company Legal Name: _____
DBA: _____
Type of Entity:
C Corp. ☐ S Corp. ☐ Sole Corp. ☐ LLC ☐ LL ☐ GP ☐ LP ☐ Other: ☐
Company Contact First Name: _____
Company Contact Last Name: _____
Company Contact Email: _____
Company Contact Phone: _____

## Physical Address

Address: _____
Address Line 2 (Apt. No., etc.): _____
City: _____
State: _____
County: _____
Postal Code: _____

## Mailing Address

Address: _____
Address Line 2 (Apt. No., etc.): _____
City: _____
State: _____
County: _____
Postal Code: _____

## Tax Credit Information

Name of Qualified Vendor(s): _____
Total Amount of Purchases: _____
Tax Credit Amount Requested: _____
Federal Tax ID: _____
NAICS Code: _____

Is your company active and in good standing with the State of Kansas?
Yes
No

Application Fee of $250.00 submitted?
Yes
No

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Submit the following documents with the application:

- Attachment A — Verification of Purchases
- Attachment B — One or more of the following documents to show the date and amount of goods or services purchase from the qualified vendor.
    - Invoice
    - Purchase order
    - Contract
    - Bill of sale
    - Other similar document showing date of purchase(s) and amount paid

I hereby certify on behalf of _____ that the information above is true and correct.
Company Name

_____ _____
Name Signature

_____ _____
Title Date

**Submit the application and supporting documents to:**

Abby.Works1@ks.gov

ATTN: Abby Works
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## Verification of Purchases

_____ Certifies that _____

Qualified Vendor — Applicant Company Name

Purchased $_____ from January 1, 20___ to December 31, 20___

Total Dollar Amount Purchased

_____

Qualified Vendor Name Printed

_____ _____

Qualified Vendor Signature — Date

_____

Applicant Name Printed

_____ _____

Applicant Signature — Date

All companies are required to have this form completed when applying for the Purchases from Disability Employment Act. The company is expected to provide documentation to verify the above noted purchases.