

ARTIST ROSTER INCLUSION

Guidelines

To promote Kansas artists and ensure that every Kansas community has access to high quality arts programming, the Kansas Arts Commission maintains approved rosters of Kansas-based artists, touring companies, and ensembles. Artists on the Touring Roster offer programming in numerous disciplines. The Public Art and Muralist Roster is a directory for artists with expertise in public art.

Touring Roster: Applicants must have a history of touring and maintain a reasonable fee range. Roster artists are required to perform outside their community regularly. In this program, the artist or artist's management sets the fee and negotiates the booking. In addition to their primary artistic offering, touring artists must offer at least one additional community engagement activity, such as workshops, master classes, interactive performances, lecture-demonstrations, or arts education components. Approval to join the roster does not imply or guarantee that the artist will receive bookings related to the program in the coming year. Each Kansas Touring Roster Artist has a dedicated web profile on the KAC website which helps artists to be found by presenters. Roster artists are also connected to the community of other roster artists and have access to professional development and presentation opportunities

Presenters hiring roster artists may apply to the Kansas Touring Roster [Visiting Artists grant program](#) to assist with costs.

Public Artist & Muralist Roster: Applicants for this roster must have a history of community engaged public work and maintain a reasonable fee range. Roster artists are required to work outside their community regularly. Artists will work on public projects as well as provide optional services that may include workshops, master classes, lecture-demonstrations, arts education components, residencies, or short performances.

APPLICANT ELIGIBILITY

Kansas-based nonprofits, professional individual artists, programs of universities and colleges, and for-profit groups providing arts performances and experiences in any artistic discipline.

SELECTION CRITERIA

Touring Roster Applicants must:

- Be experienced, high quality artists with professional experience
- Provide public performances or presentations of their work
- Provide meaningful educational and/or community engagement activities with students and the community at large. These programs may include, but are not limited to: master classes, interactive performances distinctly different from the primary presentation, workshops, lectures, demonstrations, panel discussions, workshops, lectures, etc.
- Have the ability to accept bookings in Kansas communities at least 60 miles outside of their home base.

Public Art & Muralist Applicants must:

- Be experienced, high quality artists with professional experience
- Provide a resume, work samples, and information about past projects detailing professional experience
- Be willing to travel to Kansas communities outside of their home base.

APPLICATION PROCESS

All applications must be submitted via an online form: <https://kansascaic.submittable.com>

Applicants will provide the following information:

- Biographical information
- Brief description of the artist's programs including
 - Overview and description of the artists' primary presentation offering which could be a performance, exhibition, or other creative programming
 - Overview and description of the artists' additional educational and/or community engagement activities
- Contact information including website or online presence
- Program fee listings including primary program fee, workshop and/or activity fees, travel and/or cartage fees, etc
 - Fees listed on the artists' official roster page will serve as the basis for figures applicants to the Kansas Touring Roster Visiting Artists Grant include in their grant budgets, so detailed information on fees are an important part of an artist's listing
- Work samples and certification documents to verify Kansas residency
- Support materials

Support Materials **must** include artist resume(s) to help panelists evaluate the experience, professionalism, and artistic merit of the applicant. Resumes should be 2 pages maximum, per person. In addition, applicants may include up to 9 additional support materials such as:

- Work Samples of Performances/Programs: Panelists will limit their review to 3-5 minute video or audio segments. Video of a staged performance or public program offering is preferred to a video production.
- Marketing: brochures; sample programs; sample news releases; reviews; artist/presenter contracts, previous presenters, audience, and noteworthy individuals (cite source).
- Letters of Recommendation (3 maximum)

KAC does not serve as a booking agent for roster artists, nor does a listing guarantee employment. The most successful artists use roster membership as a tool to help promote themselves for future bookings. Eligible organizations may request funding from KAC through the Arts Integration Program-Visiting Artists grant to present artists in this roster to their community. Roster artist presenters are also eligible for an increased grant amount through the [Mid-America Arts Alliance Regional Touring Program](#).

APPLICATION REVIEW CRITERIA

- **Artistic Quality:** Artistic excellence and merit of the applicant and quality of proposed programs. This is the primary consideration for inclusion in the roster. (40 points total)
- **Capability and Experience:** Evidence of experience and capability. Ability of applicant for effective implementation, management, and promotion of programs. (30 points total)
- **Impact:** Ability of applicant to present impactful engagement activities with artistic and/or educational goals authentically aligned with primary program. (30 points total)

REVIEW PROCESS

Applications are reviewed by a peer review panel comprising professionals with broad knowledge in the arts, community and economic development, and a chair who shall be a member of the KAC staff or Commission.

Applications receiving a panel score of 80 or above will be recommended for addition onto the roster. Recommended applications will be reviewed by KDC leadership for final approval.

ROSTER ARTIST EXPECTATIONS

Artists accepted to the KAC artist rosters are expected to:

- Conduct their work in a professional, ethical, and transparent manner
- Refer presenters and potential Visiting Artist Grant applicants to KAC staff for assistance
- Maintain an active and up-to-date online listing on the Kansas Arts Commission website

REEVALUATION

Current Roster artists do not reapply each year. However, current Roster Artists are required to confirm annually that they are active members of the Roster and would like to remain listed. Artists are subject to re-evaluation upon request. Artists are evaluated by presenters to ensure that performers continue to meet program requirements.

Please visit <https://www.kansasartscommission.com> or contact KAC at arts@ks.gov or 785-379-1608 with questions.