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IRONED Pilot Grant Application

Section 1: Applicant Overview

Support Organization Name (required)

Support Organization Contact Name (required)

First Name (required)

Last Name (required)

Support Organization Contact Phone Number (required)

 

Support Organization Contact Email Address: (required)

Support Organization Legal Address (required)

Country (required)

Address (required)

Address Line 2 (optional)

City (required)

State, Province, or
Region (required)

Zip or Postal Code (required)

Organization Type (required)

Building Owner Name (required)

First Name (required)

Last Name (required)

Building Owner Phone Number (required)

Building Owner Email Address: (required)

Building Owner Address (required)

Country (required)

Address (required)

Address Line 2 (optional)

City (required)

State, Province, or
Region (required)

Zip or Postal Code (required)

Employer Identification Number (EIN) (required)

Please provide the EIN for the entity that would be receiving funds from Commerce if awarded this grant.

Capacity Assessment

Has the applicant organization been established for three years or more? (required)

Has the applicant managed state or federal grant funds in the last four years? (required)

If you answered Yes to the question above, have any funds been revoked, rescinded or withheld due to grantee performance? If the answer above was No, select N/A. (required)

Has the applicant had any financial audit findings within the past 5 years? (required)

If Yes, please explain.

Is the applicant in good standing with the Kansas Secretary of State? (Screenshot upload) (required)

Does the applicant have written policies and procedures in place for the management and administration of grant funds? (required)

Does the applicant have an experienced staff member or consultant to properly manage, comply with all requirements, and administer this grant? (required)

Select... ▼

Section 2: Project Overview

Project Name (required)

Project Address (Street Address) (required)

Project City (required)

Project Zip Code (required)

Project County (required)

City Population (required)

- < 5,000
- 5,000 - 15,000

- 15,001 - 25,000
- 25,001 - 35,000
- 35,001 - 49,999
- 50,000 +

Requested Grant Funding Amount (required)

\$ USD

Scope of Work (required)

Provide a detailed scope of work for the renovation project. This should include the physical work to be done on the building to get it to a productive and usable space for the industrial and manufacturing business.

Building Use (required)

Provide a short description for how the building will be used once the renovation project is complete and how this will provide a positive economic impact and community bProvide a short description of how the building will be used after the renovation is complete and how it will positively impact the local economy and community.

Project Funding Need (required)

Please provide a rationale for why the IRONED grant is being requested. What other sources and amounts of funding have been secured for the project? If you have requested other funding and it has been denied or is pending, note that here.

Project Readiness (required)

Please explain why the project can happen now with this funding. Who is the project manager, general contractor, and professional team responsible for the construction? Are there any environmental issues that will need to be resolved? If so, please describe them here as well.

Project Timeline (required)

Please provide a detailed timeline of the renovation project. Please ensure that the renovation can be complete within 12 months of award and have a tenant operating in the building within 18 months of award.

Project Budget (required)

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Please download this budget template linked below, fill out the worksheet tab for your project and reupload the completed budget here. If you have any questions about how to complete the budget file, please contact Maren.Lagaly@ks.gov.

Budget Link: [Sample Budget - IRONED.xlsx](https://sokansas-my.sharepoint.com/:x/g/personal/trisha_purdon_kdc_ks_gov/IQA5gMEHiu1nRJEBdTNv4kM8Abep-mqVEemv-fwdj4YCFfU?e=xKnVSW) (https://sokansas-my.sharepoint.com/:x/g/personal/trisha_purdon_kdc_ks_gov/IQA5gMEHiu1nRJEBdTNv4kM8Abep-mqVEemv-fwdj4YCFfU?e=xKnVSW)

Section 3: Supporting Materials

Preliminary Architectural Drawings (required)

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Bids & Estimates (required)

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Building Photos (required)

Select up to 15 files to attach. No files have been attached yet. You may add 15 more files.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Business Plan (required)

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Signed Letter of Commitment (required)

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Template letter available on the program webpage under fiscal forms:

www.kansascommerce.gov/downtown-revive-and-thrive/

(<https://www.kansascommerce.gov/downtown-revive-and-thrive/>)

Proof of Matching Funds (required)

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

W-9 Form (required)

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Blank form available on the program webpage under fiscal forms:

www.kansascommerce.gov/downtown-revive-and-thrive/

(<https://www.kansascommerce.gov/downtown-revive-and-thrive/>)

Sexual Harassment Policy Form (required)

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Blank form available on the program webpage under fiscal forms:

www.kansascommerce.gov/downtown-revive-and-thrive/

(<https://www.kansascommerce.gov/downtown-revive-and-thrive/>)

Office of Procurement and Contracts - Certification of Company (required)

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Blank form available on the program webpage under fiscal forms: Blank form available on the program webpage under fiscal forms: www.kansascommerce.gov/downtown-revive-and-thrive/ (<https://www.kansascommerce.gov/downtown-revive-and-thrive/>)

Israel Anti-Boycott Form

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

For projects requestion \$100,000 only. Blank form available on the program webpage under fiscal forms: www.kansascommerce.gov/downtown-revive-and-thrive/ (<https://www.kansascommerce.gov/downtown-revive-and-thrive/>)

Required for Businesses and Non-Profit Organizations: Screenshot Submission of Kansas Secretary of State Good Standing Status

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

The Kansas Department of Commerce requires that business and non-profit applicants are in good standing status with the Kansas Secretary of State (SOS) at the time of submission and throughout the duration of the grant agreement to receive grant funds. Businesses and non-profit organizations are required to upload a screenshot of current status from the Business Search of the Kansas Secretary of State webpage.

Please search for your organization on the Secretary of State Business Search Webpage and take a screenshot of your organization's "general information page."

This page will have both the current organization's status and expiration date.

<https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>
(<https://www.sos.ks.gov/eforms/BusinessEntity/Search.aspx>)

Applicants **do not need to purchase** a certificate of good standing. A screenshot of the general information page with the current status will suffice.

Applicants that are government or tribal entities are exempt from submitting a screenshot of their good standing status and should leave this upload blank.

Required for Individuals, Businesses, and Non-Profit Organizations: Submission Tax Clearance Certificate

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Applicants that are Individuals, Businesses, and Non-Profit organizations must submit a valid Tax Clearance Certificate from the Kansas Department of Revenue, requested within the last 90 days of grant application submission.

Tax Clearance Certificates can be requested online through an application on the Kansas Department of Revenue's secure website.

<https://www.kdor.ks.gov/apps/taxclearance/>

(<https://www.kdor.ks.gov/apps/taxclearance/>)

Return to the website the following day to retrieve your "Certificate of Tax Clearance".

Applications must be submitted by 5pm Monday – Friday in order to be available the following business day.

Applicants that are government or tribal entities are exempt from submitting a Tax Clearance Certificate, and should leave this upload blank.

Section 4: Assurances

Under perjury of law, I/organizational representative attest that the applicant has not been party to a lawsuit involving a state or federal Agency involving a dispute relating to any state and/or federal grants managed by the applicant; the applicant has not filed for bankruptcy in the last ten years; the applicant has not been delinquent on any federal or state debt, including unpaid taxes; the applicant does not have any officers that have been convicted of a felony financial crime in the last ten years.

I Agree (required)

Save Draft

Submit Form

Drafts may be visible to the administrators of this program.