

CDBG LIMITED CLIENTELE PROJECTS
Citizenship / Lawful Presence Document Certification

Do not attach or retain copies of personal documents unless required by written KDC/HUD guidance or City legal counsel.

The grantee must administer its Housing Rehabilitation, Childcare, and Youth Job Training programs, and any future programs providing direct benefit to persons in accordance with all applicable immigration restrictions and requirements, including the eligibility and verification requirements that apply under title IV of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996, as amended under 8 U.S.C 1601-1646 (PRWORA), any applicable requirements that HUD, the Attorney General, or the U.S. Citizenship and Immigration Services may establish from time to time to comply with PRWORA, Executive Order 14218, other Executive Orders, or immigration laws.

Citizenship/lawful presence documentation must be reviewed for all beneficiaries receiving direct assistance from a CDBG project. This includes all adults (of assisted children) and the youth participating in Childcare and Youth Job Training programs and including any future programs that will provide direct assistance. This includes those listed on the deed for housing rehab assistance. **One person per certification; please do not report more than one person per form.**

Applicant / Household Member Information

Grantee:		Project Grant No.:	
Beneficiary Name:			
Property Address (if applicable):			
Project Type:		Role:	☐ Housing Rehab Property Deed Holder ☐ Participant Family (adult) ☐ Participant (child)

Document Reviewed by Grantee or Grant Administrator

Check the document reviewed. Review original, certified, or official documentation.

☐ Certified U.S. birth certificate	☐ Unexpired U.S. passport or passport card
☐ Certificate of Naturalization or Citizenship	☐ Consular Report of Birth Abroad

Client Certification

I certify that I am: ☐ U.S. citizen ☐ U.S. permanent resident ☐ Otherwise lawfully present in the United States.

I certify the information provided is true and correct to the best of my knowledge and understand that false information may result in denial or termination of assistance.

Grantee Verification Certification

I certify that I reviewed the document(s) identified above for the individual named on this form. The document reasonably appears genuine, related to the individual presenting it, and supports the individual's citizenship/lawful presence statement. No copy of this personally identifiable information or source documentation is to be retained in the project files.

Signatures

Beneficiary Signature:	Date:
Printed Name:	
Grantee Representative Signature:	Date:
Printed Name:	Title:

Grantees should follow current KDC, HUD, and local counsel guidance before denying assistance based on citizenship or immigration-related eligibility.