

ARRIVE Application Checklist

Below is a list of all application materials to be submitted in the application portal.

Document	Complete	Contents
Applicant Contact Information	☐	
Applicant Narrative	☐	
Proof of Rural Residency	☐	1. Photo Identification – Copy of Driver’s license or Passport 2. Proof of continued residency (at least 1 of the following) • Utility bill with applicant’s name listed • Voter ID card • Lease or property ownership legal documentation for current residence • Bank Statement • Other legal documentation that shows residency.
Proof of Degree	☐	Copy of diploma or transcript showing degree date
Active and Good Standing	☐	Registration number and screenshot from Kansas Court’s registration of attorneys with active and good standing
Support letters or Letters of Reference	☐	3 letters of reference or support letters from attorneys, professors, mentors, or other community members
Student Loan Debt	☐	Statement from Student Loan servicer showing total student loan debt, dates of disbursements that shows the applicants name listed on the statement.
Resume with 3 references	☐	Please attach a current resume with 3 references listed
W-9 Form	☐	Blank version available on the program webpage under Commerce Fiscal Forms.
Sexual Harassment Policy Form	☐	Blank version available on the program webpage under Commerce Fiscal Forms.
Office of Procurement and Contracts - Certification of Company	☐	[Link to website location]

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