

Application – Any item highlighted is an attachment that is required. Any question noted with an * is required.

Section 1: Applicant Overview (all are required)*

Contact:

1. Prefix:
2. First Name:
3. Last Name:
4. Current Street Address: (help text language – address cannot be a P.O. Box)
5. Current City:
6. Current State
7. Current Zip Code
8. Phone Number:
9. Secondary Phone
10. Will you accept text messages (below the phone number – checkbox Yes/No)
11. Email:
12. Is the address the same as the mailing address?
13. If no: Mailing Address:
14. Mailing City:
15. Mailing State:
16. Mailing Zip Code:
17. Current County:
18. Anticipated address if different than above address: (not required)
19. Anticipated County if relocating: (not required)
20. What Type of Grant/ Grant Area are you applying for?
 - a. -Drop down specific to grant – ARRIVE – Attorney Recruitment and Retention Incentive for Vibrant Economies

Section 2: Capacity Assessment

21. * Is the applicant in good standing with the Kansas Courts: <https://directory-kard.kscourts.gov/> Screenshot must be uploaded from the [Kansas Supreme Court Attorney Directory](#)
22. *Attorney's Kansas Registration number:
23. Are you aware that you will be required to carry malpractice insurance and provide proof thereof if accepted into this program? Yes ☐ / No ☐
24. Have you ever been subject to an investigation or disciplinary action by any bar association in which you were a member? If so, what was the outcome? Yes/No [and text box with 100 word limit]
25. Have you ever been convicted or pled guilty to a felony, Class 1 misdemeanor or non-traffic Class 2 misdemeanor? If so, list the date and place where the crime was committed and a short narrative explaining the matter: YES/NO [and text box with 100 word limit]
26. Have you ever been a party in a civil suit other than small claims? If so, list the date and place where the case was filed and a short narrative explaining the matter: Yes/NO [and text box with 100 word limit]

Section 2: Educational History

27. *Name of high school and city attended:
28. *Name of College attended with City and State:
29. *Degree received:
30. *Degree date:
31. Name of any Graduate School attended with City and State:
32. Degree received:
33. Degree Date:
34. *Name of Law School attended with city and state:
35. *Degree received:
36. *Degree date:
37. *Please attach Law School transcript: (help text: Can be unofficial transcript)
38. *Have you ever previously participated in ANY scholarship, loan repayment or tuition reimbursement program that obligated you to provide attorney services within an underserved or rural area? YES/NO
39. If Yes, please indicated the name of the program and dates of participation:
40. *Current student loan debt: (help text: This can include undergraduate, graduate, and law school student loan debt from private or public funding or servicing institutions)
41. *Name of Lending Institutions:
42. *Date of last loan distribution:
43. *Please upload a current copy of student loan balance statement. (Help text: Please include a statement that clearly shows the applicant's name on the statement as well as disbursement dates for each loan.)

Section 3: Community Information:

44. In which County will you primarily provide legal services? [help text: Can list more than one county, separate with ;] [long text answer – 200 word limit] [It would be easier to allow more than one county selection in a drop down of counties for this one if at all possible]
45. Please list communities that will be served or are currently being served by your law practice, or you plan to serve if relocating to this region. [help text: Can list more than one community, or identify a mile range from a central point where services will be provided. Separate communities with a semi-colon] [This answer can be a long text answer to allow for a geographic region to also be described.]
46. What is your primary focus for law practice, if any? [long text answer]
47. City Population where practice will be located:
 - a. <5,000
 - b. 5,000-15,000
 - c. 15,001-25,000
 - d. 25,001-35,000
 - e. 35,001-49,999

f. 50,000+

48. If you have not selected a location that you plan to relocate to, please identify the top 3 options you will consider if accepted into the ARRIVE program:

1st Choice:

2nd Choice:

3rd Choice:

49. Please explain your order of preference regarding eligible Counties. [Text box 100 word max]

Section 4: Narrative

50. Describe community need for attorneys, or need for attorneys with expertise in the subject matter area identified above (if known): [text box with 200 word limit]
51. Describe the legal services you will provide in the areas identified. Is this area currently experiencing a shortage of this legal service? [text box with 200 word limit]
52. Please describe how you will help to address any gaps in legal services in this geographic area or will provide legal services to populations with limited access to legal services : [text box with 200 word limit]
53. Have you resided in a rural community in the past? Please describe your commitment to living and practicing law in rural Kansas. Include a description of any community ties, prior rural experience, any employment commitment, leadership commitments, succession planning, volunteer work, etc. [text box with 500 word limit]
54. Please describe any financial support that you received to cover the costs of your law degree, such as scholarships, internships, grants, etc. [text box with 100 word limit]
55. Would the ARRIVE program impact your consideration of long-term practice in rural areas of Kansas. Will you be providing legal services in public service or public interest fields of practice, such as indigent services or pro-bono legal services? [text box with 200 word limit]
56. Will you accept court-appointed cases or provide services to under-served populations in Kansas? Please describe how much of your annual workload will include public service law, public defense, or other public service oriented legal services. [text box with 200 word limit]
57. Have you participated in any rural based legal training, internships, apprenticeships, or other similar leadership or educational training that would prepare you for rural practice? [text box with 200 word limit]
58. Please explain why you want to be involved in the State of Kansas Attorney Recruitment and Retention Incentive for Vibrant Economies program: [text box 100 word limit]

Section 5: File Uploads:

1. Current W-9
2. Sexual Harassment Form
3. Resume complete with three references
4. Three letters of support

5. Proof of Good Standing (attached above)
6. Student Loan Balance Statement (attached above)
7. Proof of current residency or proposed residency commitment
 - a. Help text: One of the following must be attached:
 1. Utility bill with applicants name listed
 2. Voter ID card
 3. Lease or property ownership legal documentation for current residence
 4. Bank Statement
 5. Other legal documentation that shows residency.
8. **Question Text:** Required for Individuals, Businesses, and Non-Profit Organizations:
Submission Tax Clearance Certificate

Description: Applicants that are Individuals, Businesses, and Non-Profit organizations must submit a valid Tax Clearance Certificate from the Kansas Department of Revenue, requested within the last 90 days of grant application submission.

Tax Clearance Certificates can be requested online through an application on the Kansas Department of Revenue's secure website.

<https://www.kdor.ks.gov/apps/taxclearance/>

Return to the website the following day to retrieve your "Certificate of Tax Clearance". Applications must be submitted by 5pm Monday – Friday in order to be available the following business day.

Applicants that are government or tribal entities are exempt from submitting a Tax Clearance Certificate, and should leave this upload blank.

9. Assurances

Our standard assurance

Under perjury of law, I/organizational representative attest that the applicant has not been party to a lawsuit involving a state or federal Agency involving a dispute relating to any state and/or federal grants managed by the applicant; the applicant has not filed for bankruptcy in the last ten years; the applicant has not been delinquent on any federal or state debt, including unpaid taxes; the applicant has not been convicted of a felony financial crime in the last ten years.

I understand that by submitting this application, I attest that I plan to serve a rural area in Kansas for the next 12 months, and will continue to serve at least 1 of the 100 rural counties in Kansas for at least one year for each year of participation in the ARRIVE program.

I Agree Box